



Drag and Drop Method in Windows 10

Description: To drag and drop documents, images and other items from your Surface Pro screen to your monitor screen, please follow the steps below.

Directions for Use:

If you have a document, image or other item and you would like to change the spot you are viewing it on, please use your mouse or track pad and drag the document or image onto the other screen. Use your mouse or trackpad and grab the document at the top of the screen. You can drag it onto the other display (such as moving the document from your Surface Pro screen to the monitor for viewing or working on it).